



SMTEC/IQAC/ GRC /2025-2026

Date: 06.08.2025

Grievance Redressal Committee

Academic Year 2025-2026

Objective / Aim

To address and resolve all grievances, complaints, and concerns raised by students pertaining to academic activities, co-curricular and extracurricular activities, and infrastructure facilities. The committee aims to ensure a supportive, transparent, and conducive learning environment for all students.

Associated Activities / Functions

- The committee shall examine complaints submitted by any student and assess the merit of each grievance. It is also empowered to investigate matters related to harassment or ragging in accordance with institutional and statutory guidelines.
- A Grievance Registration portal is available on the College Website to facilitate the submission of grievances by students, faculty, staff, alumni, and parents.
- Maintenance and regular updating of the Web Portal, including proper documentation of all grievances received and actions taken.
- Dissemination of information regarding the Grievance Redressal mechanism through the College Notice Board, Website, and Institution Prospectus.

Composition

S.NO	NAME	CATEGORY	PRESENT DESIGNATION/OCCUPATION
1	DR.J.JASPER GNANA CHANDRAN	CHAIRMAN	PRINCIPAL
2	DR.K.M.MUTHUKRISHNAN	CONVENOR	MTEAM PROF-ACADEMICS
3	MR.I.RAJA SUBRAMANIAN	FACULTY MEMBER	HOD-CSE
4	MS.A.CORDELIA SUMATHY	FACULTY MEMBER	HOD S&H
5	MS.MCLURET	FACULTY MEMBER	MTEAM IQAC
6	MR.BENY B	STUDENT MEMBER	III YEAR CSE
7	MR.CHARLES	STUDENT MEMBER	II YEAR MECH
8	MS.SONA	STUDENT MEMBER	III YEAR ECE
9	MS.RAGHAVI	STUDENT MEMBER	II YEAR EEE



[Handwritten signature]
06/08/2025

PRINCIPAL

PRINCIPAL
ST. MOTHER THERESA ENGINEERING COLLEGE
Vagaiyilam, Mudivaithaneri, Thal. Pr. S.
THOOTHUKUDI - 628 102